



# TOTAL SCHOOL SOLUTIONS

## Director of Student Nutrition Services (DNS) Training Program 2022 Inventory Skills Assessment

Candidate Name: Mike Boittarini

Date: 4/13/23

Training Location: Willows Unified School District

On a scale of 1-5, circle the number that best ranks your current skills and knowledge of the following areas and provide a brief narrative describing your experiences, including an indication of whether your experience is hands-on; managerial; administrative, etc.:

### 1. Visionary leadership and the DNS's role as leader within a school district:

1	2	<b>3</b>	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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### 2. Methods for demonstrating vision, positive communication, positioning and empowerment:

1	2	<b>3</b>	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**3. Developing a professional support structure with other DNS's:**

1	2	<b>3</b>	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**4. Meeting facilitation and leading of groups:**

1	2	<b>3</b>	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**5. Identification and engagement of stakeholders in key decisions:**

1	2	<b>3</b>	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**6. Conflict resolution strategies; and collaboration skills and techniques:**

1	2	3	<b>4</b>	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**7. The Local Control Funding Formula (LCFF) and Local Control Area Plan (LCAP) and how these apply to school district decision making:**

1	2	<b>3</b>	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**8. School district and nutrition services financial and managerial accounting:**

1	2	<b>3</b>	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**9. State and Federal Nutrition Services funding:**

1	<b>2</b>	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**10. History, concepts, and legal aspects of the Healthy Hunger-Free Kids Act (HHFKA) of 2010:**

1	<b>2</b>	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**11. Fundamentals of the National School Lunch Program, the School Breakfast Program, the Summer Food Service Program, and the Child and Adult Care Food Program:**

1	2	<b>3</b>	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**12. Standards for competitive foods sold in schools, tools to increase participation in school nutrition programs, and streamlining student meal applications:**

1	<b>2</b>	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**13. School Food Authorities (SFAs) ability to participate in Special Provision Options including Provision 1, 2, 3 and Community Eligibility Provision:**

1	2	<b>3</b>	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**14. Preparing for a successful Administrative Review (A/R) including Meal Access and Reimbursement, Meal Pattern and Nutritional Quality, Resource Management, General Program Compliance, and other Federal Program Reviews:**

1	2	<b>3</b>	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**15. Meal Access and Reimbursement including the SFA’s certification of a student’s eligibility for free or reduced-price meals:**

1	2	<b>3</b>	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**16. Meal Pattern and Nutritional Quality, Offer versus Serve (OvS) and dietary specifications and nutrient analysis:**

1	2	<b>3</b>	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**17. Resource Management: Maintenance of the Nonprofit School Food Service Account, Paid Lunch Equity, Revenue from Nonprogram Foods, Indirect Costs, and USDA Foods:**

1	<b>2</b>	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**18. School nutrition general program areas including Civil Rights, SFA On-Site Monitoring, Local School Wellness Policy (LSWP), and Smart Snacks in schools:**

1	2	<b>3</b>	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**19. School nutrition general program areas including Professional Standards, Senate Bill 1413 – Water Access during Meal Service, Reporting and Record Keeping, and School Breakfast and Summer Food Service Program Outreach:**

1	2	<b>3</b>	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**20. State and federal safety requirements and laws of the SFA’s safe handling, storage, preparation, and service of food:**

1	2	3	4	<b>5</b>
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**21. Participation in other federal programs including:**

- Afterschool Snacks
- Fresh Fruit and Vegetable Program (FFVP) Grant
- Seamless Summer Option (SSO)
- Special Milk Program
- Child and Adult Care Program - Supper

1	2	<b>3</b>	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**22. Food Services procurement and ethics including principles of good procurement, laws and regulations, procurement process, procurement options, procurement standards, solicitations for goods and services, and stakeholder responsibilities:**

1	<b>2</b>	3	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**23. Accommodating children with special dietary needs and food allergies in a school nutrition programs:**

1	2	<b>3</b>	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**24. Increasing Participation by marketing the nutrition programs to important stakeholders, such as parents, teachers, and students:**

1	2	<b>3</b>	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**25. Human Resources personnel regulations, laws, and personnel administration in school districts:**

1	2	3	<b>4</b>	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**26. Effective supervision practices and techniques; evaluation of subordinates; staff development; and progressive discipline:**

1	2	3	<b>4</b>	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**27. California’s public school collective bargaining and contract administration principles and processes:**

1	2	<b>3</b>	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**28. Effective public speaking and developing successful presentations. Ability to defuse hostile questions from your audience and staying on message:**

1	2	<b>3</b>	4	5
<i>Not</i>		<i>Somewhat</i>		<i>Extremely</i>
<i>Knowledgeable</i>		<i>Knowledgeable</i>		<i>Knowledgeable</i>

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**29. Develop a focused and clear statement, which details your career goals and is directed at the specific National School Lunch and Breakfast program area you are interested in.**

*Dedicated to serving a healthy nutritious well balanced meal, fueling today’s youth ,so they can learn and grow to the best of their abilities.*

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**30. Please list any other information not covered above you feel would be important to cover as part of the class:**

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**31. Please list anything you would like to share that will make this course a total success in meeting your educational goals:**

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